



## PREESALL TOWN COUNCIL

8<sup>th</sup> October 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 13th October 2025** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Tony Johnson*  
Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

## **AGENDA**

### **1 Apologies for absence**

### **2 Co-option of new Councillor**

**To resolve to Co-Opt Sarah Thorn as Councillor on Preesall Town Council.**

### **3 Declaration of interests and dispensations**

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

### **4 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 8<sup>th</sup> September 2025 **(emailed)**.

### **5 Public participation**

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

### **6 Planning Applications**

**To be considered and resolved to object/not object at the meeting**

**None to be considered.**

**Considered via email with no objections**

#### **Planning Application - Consultation**

**Application Number:** 25/00739/FUL

**Proposal:** Proposed erection of front and rear dormers.

**Location:** 41 Coniston Avenue Knott End-on-sea Poulton-Le-Fylde Lancashire  
FY6 0DR

Grid Ref: **SD335455 448523**

### **7 Quarry Planning Update**

To consider any updates on the potential Quarry development and resolve any actions.

### **8 Finance**

Councillors are asked to note

8.1 Bank statements balances - Unity 30<sup>th</sup> September 2025 £128,784.84, Hampshire Trust 30<sup>th</sup> September 2025 £51,295.76 and Virgin 31<sup>st</sup> August 2025 £57,559.96 (Any later balances will be provided as they are received).

Unity Bank includes receipt of £92,164.40 from the Legacy Trust Fund.

8.2 Cllrs are asked to note and approve the following payments.

Payroll	BACS 205, 206	Unity	2,858.40
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 207	Unity	10.80
HMRC	BACS 208	Unity	1,002.32
*Nick White	BACS 209	Unity	900.00
Royal British Legion Industries – Tommy and Women in War Statues	BACS 210	Unity	675.00
848 Services Ltd – Managed Service Support – Ticket 22229	BACS 211	Unity	150.00
848 Services Ltd – Microsoft licence	BACS 212	Unity	13.82
PKF Littlejohn LLP – External Audit	BACS 213	Unity	504.00
Wyre Building Supplies – Aug and Sep	BACS 214	Unity	175.44
LANPAC Ltd – Annual Subscription	BACS 215	Unity	60.00
Direct Debits			
Unity Service Charge		Unity	6.00
3 (mobile phone contract) to		Unity	7.20
Easy Web Sites (hosting fee, SSL certificate)		Virgin	67.32
LCC (Pension contributions)		Virgin	485.67

\* £400 of this is to be funded from the Legacy Trust Fund

8.3 To agree as a correct record the bank reconciliations to 31<sup>st</sup> August 2025 and resolve any actions.

8.4 To review and resolve the quarterly budget for Q2.

8.5 The changes to the mandate for Virgin Money have not yet been actioned. There are two standing orders that need to be cancelled by the end of October for £50 each to Carters Charity School and Fleetwood Charity School. It is now unlikely that these actions can be taken so council is asked to resolve to reduce the Standing Orders to the schools from Unity Bank to £450 each from £500.

8.6 To review the first draft of the budget for 2026/2027 and to resolve any changes to be considered before the precept calculations due in the November meeting.

8.7 Feedback from Finance Meeting and resolve any actions.

## 9 Christmas Lights

The clerk has reviewed a number of options for these. It has been found that these require more detailed investigation around cost and the provision of any new set up. The clerk asks the council to resolve that the lights for 2025 are as for previous years but that a working group is set up early in 2026 to look at possible alternatives. Councillors are asked to note that a grant application for 2025 has been submitted to Wyre Borough Council.

## **10     Preesall Playing Fields Lease**

A number of options were discussed at the last meeting. It was resolved to add this agenda item and for council to resolve its position on this and any actions required to support this.

## **11     Bench at Pilling Lane**

Cllr Shepherd has raised the issue of a bench that used to be sited on Pilling Lane, at the end of the lane to the pumping station, and a replacement for it. Council is asked to resolve that the clerk investigates possible places this can be located and looks to gain approval from appropriate authorities.

## **12     External Audit**

Council is asked to resolve the conclusion of the external audit for 2024/2025. Details sent separately.

## **13     Finger posts**

Councillors to receive an update from the clerk on quotes received regarding the provision of two finger posts near to the library and at the Ferry and to resolve any actions required. Examples of finger posts have been sent separately.

## **14     SPID's Report**

Councillors to receive an update on the SPID reports and to resolve any actions required. The warranties for a number of the units are now expiring and can be renewed for approximately £200 per year, per unit. There will be four units to be renewed in December and three in June 2026. Council is asked to resolve extending these warranty arrangements.

## **15     Refurbishment at the Cenotaph**

The builder has identified further work that needs to be done to the concrete base supporting the memorial. Council is asked to resolve that this can be progressed.

## **16     Blue Plaques**

The wordings for the plaques has been sent out separately. It has been agreed that the plaque for the swimming pool will not be included in this tranche. Council is asked to resolve to agree the wording for the other plaques and the wording for a plaque in memory of Ray Bradburn.

## **17     Grit Bins**

It has been agreed by council to purchase two grit bins. Council is asked to resolve to accept a quote, sent separately, for these bins and to agree where they are to be sited.

## **18     Rosslyn Avenue**

At the September meeting a member of the public brought up the condition of the road and asked the council for help in raising this issue. Council is asked to resolve that the clerk writes to Lancashire County Council about this.

## **19     Document Review**

To review the following documents and resolve to accept for 2025. All documents can be accessed via the Preesall Town Council website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting.

Grant Policy, Training and Development Policy, Audio Visual Policy, Star Award Policy, Freedom of Information document.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**20 Reports from subject leads and outside body representatives**

**21 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

**22 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

**23 Mayor's report**

An opportunity for the Mayor to report on events and activities.

**24 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

**25 Items for next agenda**

The next full council meeting will be held on 10<sup>th</sup> November 2025 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 30th October 2025** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.

**26 Green Paper item.**

Details of this have been emailed separately, in strict confidence. This item is to be addressed after any public attendees have left the meeting.